



AN DAIRE ACADEMY OF IRISH DANCE
REGISTRATION FORM – LOGAN, UTAH



Student _____
Last Name First Name

Date of birth _____ Parent Name _____ ph# _____

Mailing address _____
Street City State Zip

Email _____

Emergency Contact _____
Name Phone

Primary Care Physician _____
Name Phone

Known Medical Conditions _____

How did you hear about us? _____

POLICIES AND PROCEDURES

Registration: A non-refundable fee of \$35 per student or \$20 per additional family member is required at the time of registration. A registration form along with the first month's tuition and registration fee must be filed by the AVA office for a student to participate in classes.

Payment of Fees: Tuition should be paid by automatic debit from checking or savings account or by automatic charge to credit card. Tuition will be debited or charged on the 10th day of each month. The first month's tuition is non-refundable. A payment authorization form must be filled out and signed by the financially responsible party before the student can begin classes.

NSF Payments: I understand that I will be subject to a \$25 charge if payment is rejected, reversed or refused by my financial institution.

Withdrawal and Refunds: There is a two month minimum for all classes. Advance notice is required to discontinue any classes. Withdrawal must be completed in person at the AVA with a member of the office staff or area coordinator, and not with the class teacher, and cannot be processed via phone or email. To withdraw from classes, a parent or adult student must inform office staff or the area coordinator in writing and sign a withdrawal form. All automatic bank account debits or credit card charges will stop after the withdrawal form has been completed. Withdrawal requests received after the 15th day of each month will not be processed until the following month. An Daire Academy reserves the right to terminate lessons to any students without notice. In such a case a refund for unused lessons will be given.

Extreme Weather or Unexpected Interruption of Classes: If the school must cancel classes due to inclement weather or events beyond our control such as power outages, make-up classes will be offered at the end of the term or the end of the year. No refunds will be given for missed classes due to these reasons.

Dance Dress Code: Dance students are to wear black tee shirts, black shorts or skorts and white socks. Appropriate

footwear must be worn for all dance classes. Dance students in Beginner 1 and higher levels must have gilles(girls) or black jazz shoes or reel shoes(boys). Dance students in Beginner 2 and higher levels must have hard shoes. Failure to adhere to dress code or failure to bring appropriate footwear to class will result in the student being asked to sit out the class.

Illness: Dancers should NOT attend class when they are ill. Follow attendance guidelines from your school. When in doubt, call the instructor.

Missed Class Make-up Policy: If a dancer misses a class due to illness or other unavoidable circumstances, they may attend a make-up class near the end of term. Check with the instructor or your area coordinator for make-up class options.

Drop-in Classes: If a dancer wishes to drop-in for a class on a day other than their usual class, or at a different location, they need to call the main office number to check availability for the class they want to drop in on, at least one day in advance. Main office staff will forward the drop-in student information to the appropriate teacher so the teacher knows to expect the drop-in student. Drop-in classes must be paid for before or at the time of class attendance.

Parents Responsibility to be aware of Dates and Events: It is the responsibility of the parent or adult student to be aware of all school activities, the school calendar, open studio hours, etc. The school will provide all of this information during class time, as well as sending notices via email. It is the parents or adult student's responsibility to regularly maintain awareness of these communication tools. It is also the parents or adult student's responsibility to inform the school of any address, telephone number, email address or banking/credit card changes. Information may be posted at loganirishdance.blogspot.com.

Care of Students: The school is not responsible for providing before or after class care for students. Students should not be left at the studio for excessive time before or after classes. It is the responsibility of the parent to provide appropriate and adequate child care for young siblings and non-student family members. It is the responsibility of the parent to clean up after all children who use studio space, whether the dance floor, the dressing area or the lobby. Due to limited space, we ask that **only students** be in the classroom during lesson time.

Injuries: I understand that participation in Irish dancing may result in physical injury to myself or my child and do hereby waive, release, absolve, indemnify and agree to hold An Daire Academy, AVA, and instructors and employees of the above, of any claims and actions, in law or in equity, arising out of *any Irish dance related activities whatsoever*. In addition, I hereby permit instructors or employees of the An Daire Academy, or any first aid trained and certified person and hospital personnel, in addition to any physician I may wish to designate, to render appropriate medical attention to myself or to my child in the event of an emergency.

Photo Release: The school is hereby granted permission to take photographs of the students to use in brochures, web sites, posters, advertisements and other promotional materials the school creates. Permission is also hereby granted for the school to copyright such photographs in its name.

I have read and understand the above policies and procedures and agree to abide by them.

Date	Student Name (print)	Signature of Parent/Guardian
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Policy Specific to Novice Level and Above Dancers: All dancers who plan to dance solos at the Oireachtas must participate in Teams if there is at least one team for them to participate on at their regular location. Parents and Guardians note that there may be at least \$400 in additional expenses (i.e. participation fee, wigs, shoes, make-up, jewelry etc) for this participation and need to plan in advance for these expenses.

Date	Student Name (print)	Signature of Parent/Guardian
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For Office Use Only

Data Entry: Date _____ Initials _____